

## eCommerce Feature List

### General Store Settings

Turn your entire ecommerce store on/off with one click. Show a custom message when the store is turned off.

Use your company logo for use with store invoices and printer-friendly versions of order receipts.

Only allow wholesale customers to purchase (retail customers can only browse the catalog).

Set general order properties: Minimum order amount for retail customers

Minimum order amount for wholesale customers

Maximum number of products for each order

Maximum number of units for each product within an order

Allow customers to nickname their orders so that they can more quickly locate an order when viewing a list of past orders (great for stores where the same customers tend to place a lot of orders: e.g. office supplies).

Allow customers to checkout without creating a password

Set whether to show inventory data (units in stock) on the product details page

Set whether customer can purchase out of stock items or not

Enable/disable a customizable "out of stock" message

Set whether to disregard general inventory settings on a product by product basis (e.g. some products can be purchased even if they are out of stock, the others cannot).

**Top Quality Ecommerce**  
100's of features. We recently added..

- Easily make your products available for sale on eBay 
- Full support for Google Analytics 
- Certified integration with PayPal Website Payments Pro and Express Checkout 
- Full support for Google Checkout 
- Shipping label printing for FedEx and UPS, right from ProductCart   

- Instant coupons, product bundles, AJAX search, unlimited pricing levels, ...

If there are products that can be back-ordered, you can allow customers to tell you whether they would like to receive one shipment (they would wait until all products are available) or multiple shipments (products that can be shipped are shipped immediately). Customers are notified via email and asked for their preference.

Show/hide discount code input field (e.g. show it if there are coupons or gift certificates that customers can use, otherwise hide it)

Enable/disable "Wish Lists"

Enable/disable "Tell a Friend" feature. When the Reward Points system is activated, customers can earn discounts and free products by referring other customers.

Allow customers to sign up for your store newsletter

Enable/disable referrer drop-down menu and add custom menu items (e.g. Where did you find us?). Make it a required selection or not.

Create unlimited Special Customer Fields to collect additional customer information that is specific to your business (e.g. What is your tax ID? What is your account number? Etc.). Make these fields required or not. Show them during registration or checkout, or both.

Add optional, order related checkout options: Terms & Conditions: ask your customers to agree to your "Terms & Conditions" before they can checkout

Order date & time (e.g. a catered event): allow customers to select a date for the order/event, enforce that the order date and time are at least 24 hours in the future, enter a list of blackout dates (e.g. catering service is not available on certain holidays).

Validate Zip codes: enter accepted postal codes to only service customers in a specific geographic area (e.g. catering services are only available in the San Francisco region, so only ship-to addresses with those postal codes are accepted).

Setup additional Control Panel users with limited access to the administration console.

Generate HTML links to place in any Web page that you want to link to the store (link to the catalog, a product, search, etc.).

Enter general settings for the integrated Help Desk (e.g. message types, priorities, status).

Allow/disallow Return Merchandise Authorization requests (RMA), where customers can select which products they would like to return and send you a request for an RMA number.

## **Email settings**

Specify the store administrator's e-mail address and 'From' e-mail address

Specify whether you wish to receive an e-mail whenever a new customer registers with the store

Edit 'Order Received' e-mail

Edit 'Order Confirmation' e-mail

Edit 'Order Shipped' e-mail

Edit 'Order Cancelled' e-mail

Easily set up any of the following variables in the e-mail messages that are automatically sent: Your Company Name, Company's URL, Today's Date, Customer's Full Name, Order ID, Order Date.

Add additional information to the confirmation email sent when a Downloadable Product is purchased (e.g. product specific installation instructions for different software applications).

Resend any email (e.g. resend Order Confirmation email with a custom message)

Send HTML or Text messages to targeted, opted-in customer lists through the Newsletter Wizard. Test a message before sending it. Save previously sent messages and customer lists. Create a list of recipients using a variety of filters.

Emails are automatically sent to the customer when:

- An order is placed, but is not processed in real-time (e.g. offline credit card processing, payment by check, etc.). This is also the case when a payment is authorized, but not captured by a payment gateway (see the Payment Options section for details). In all of these scenarios, the order is considered Pending. Your online store sends an "Order Received" message,

which is not an order confirmation, but rather an acknowledgement that the order was received and that it will be processed.

- When the order was processed and will be shipped. When the product ordered is a Downloadable Product, the order confirmation message also includes download links and product licenses (if any).
- When an order contains back-ordered products and the customer is allowed to choose whether to receive one or multiple shipments.
- When an order is partially shipped, the customer is notified of which products were shipped, how and when, and that additional shipments will be made. The information is entered through a friendly Shipping Wizard.
- When an order has been fully shipped, the customer is notified that the last shipment has been sent and all products in the order have been shipped.
- When a drop-shipper ships a package and enters the corresponding shipping information into the system
- When an order has been cancelled.
- When a request for a Return Authorization is approved or denied. Customers can request a Return Authorization when viewing details about a previous order in the Customer Service section of the storefront. The store administrator is notified via email, and can either approve or deny the request. In both cases, the store administrator can opt to enter comments about the decision, and send a message to the customer. The same information is also shown on the View Previous Order page.
- When a customer forgets his/her password. The login/check out page contains a link for existing customers that have forgotten their password. The link takes them to a form where they can enter their user name (which is the e-mail address they provided when they initially Registered with your store), and receive a message via e-mail with the password.
- When a Help Desk message is posted. We include a full-featured Help Desk system that allows you to keep in touch with your customers in an organized manner. When you post a new message or reply to a customer's posting, the customer receives a message.

Email notifications are sent to the store administrator:

- When an order is placed.
- When a new customer registers with the store, if that feature is turned on.
- When a customer requests a Return Authorization Number.
- When a customer contacts the store using the built-in contact form.
- When a customer contacts the store using the Help Desk.

- When a new affiliate signs up (if enabled).

## **Product Catalog Features**

Easily add unlimited products & product categories to your store catalog.

Create a category tree with unlimited categories and category levels

Categories can contain both products (i.e. featured products within the category) and subcategories

Easily assign a product to multiple categories and edit existing assignments.

Clone existing products to quickly add similar items (all product settings including product options are cloned).

Import a CSV or MS Excel file to quickly populate the product database. A Wizard-style import utility guides you step by step through the field mapping process. Update a large number of products at once by appending or updating data to the database using the import feature.

Import updated product information by appending data to the existing store database. The Import Wizard allows you not only to import new product database, but also update existing records (e.g. import new pricing information for 400 products already in the database). The Wizard even remembers the last mapping settings, so you don't have to remap all the fields.

Build a category tree and assign products to multiple categories while importing product information.

Import your categories and all category settings using the Category Import Wizard.

Easily undo the last product import/update.

Add unlimited images to your products: three main images per product (thumbnail, standard, detailed), plus unlimited additional images. The main image is automatically replaced by another image when the customer places their mouse cursor over the second image thumbnail.

Automatically link the standard image to the detailed image, which pops up in a new browser window on the product details page, automatically resized to the image's height and width.

Upload product images directly from your control panel.

Automatically resize uploaded images to quickly create the three product images mentioned above from one source image file.

Specify retail and wholesale price. Easily set the wholesale price for all or groups of products as a percentage of the retail price using the new Global Changes feature or through the Import Wizard.

Create additional, customer-specific pricing levels, with prices that can be set across the board (e.g. "Preferred Customers" automatically receive 10% off) or on a product by product basis.

Automatically show savings compared to list price (list price is shown stricken through).

Enhance your product description with HTML tags using the built-in HTML editor.

Make a product tax-exempt.

Assign free shipping to a product. Select whether or not to show a free shipping message.

Set products as 'not for sale' and enter a custom message to display (e.g. 'coming soon', or 'discontinued').

Inactivate products without having to delete them.

Make a product ignore any inventory settings (e.g. the product is actually a service).

Prevent customers from ordering more than the current inventory level for a product (e.g. if there are 3 units in stock, customers cannot order 4).

Enter the product weight in pounds and ounces (or Kg and grams).

Validate product quantity based on a multiplier (e.g. you can't order 274 widgets, but rather only a multiple of 500).

Specific that a product is 'oversized', then enter the product-specific package dimensions. When calculating shipping charges for this product, the shopping cart will know to ship it as a separate box, and will overwrite the default package dimensions with its special ones.

Create and easily manage a multi-tier category structure.

Add up to 2 images per category (thumbnail, large).

Add category descriptions with HTML tags using the built-in HTML editor.

Show a different category description depending on whether the category is displaying subcategories or products within the category.

Set the order in which categories are displayed in the store.

Set the exact order in which products should be displayed within a category, overwriting the default order setting (default ordering criteria can be: part number, product name, low price, high price).

Easily add product options (e.g. size, color, etc.) to one product or multiple products at once.

Set the order in which attributes should be shown (e.g. 'small' should show before 'medium', not after).

Assign positive and negative prices (e.g. add \$30 or subtract \$18) to product options.

Create separate option pricing for retail and wholesale buyers.

Make an option required (e.g. customer must choose a "size").

Keep and manage product inventory. The ecommerce platform automatically updates inventory levels when an order is placed, and reinstates previous inventory levels when the same order is cancelled or returned.

Manage inventory on product variations with the Apparel Add-on: "blue/small" is a different part number from "red/large" (different stock level, part number, product image, etc.).

Cross-sell products on the product details page and/or shopping cart page. Easily "copy" an existing cross selling relationship to other products.

Easily setup cross-selling relationships between products.

Create product bundles: special cross-selling relationships where when two products are ordered at the same time, a discount is applied. Specify whether the discount is a percentage or absolute amount.

Turn cross-selling on/off store wide with one click.

Add custom input fields to allow customers to enter information as they order an item (e.g. initials to be embroidered on a polo shirt, or message for a greeting card). Enter up to 3 custom input fields per product. Make a custom input field required or not.

Create custom search fields and associate them with any products (e.g. assign "Wine Type: Merlot" to 10 wines in the store). Search filters and their corresponding values are automatically loaded on the advanced search page in the storefront (e.g. customer selects "Wine Type" and will automatically loads a second menu with "Merlot", "Cabernet", "Chianti", etc.). Enter up to 3 custom search fields per product.

Quickly update a variety of product attributes on multiple products at once using the powerful Global Changes feature.

Quickly update prices for multiple products at once, on one screen.

Easily locate a product for editing, using multiple filters.

Associate a product with a brand and let your customers browse the store by brand. Choose whether to show brand information and brand logos on the store.

Securely sell downloadable products (e.g. software, images, e-books, and any other digital content). Hide the download URL, make the URL expire, deliver license information with the download link (e.g. a serial number required for installation). Easily integrate a custom license generator with the system.

Sell apparel products and other goods that require inventory tracking at the product variations level (Requires Apparel Add-On).

Sell fully configurable products and services with the Build-To-Order (BTO) version. It contains a sophisticated product configurator that allows you to sell anything from custom computers, to catering services.

Export to Google Base. Easily upload a data feed to Google Base so that your products can be included in Google Products Search.

Complete product review system that allows store customers to rate products and post feedback. Many advanced administrator settings allow store managers to personalize the way the feature works, including the ability to be notified, review and approve each review before it is posted on the Web store.

### **Specials, discounts, and other marketing features**

Manage your store's home page: specify if and how to show featured products, specials, new arrivals, and best sellers

Manage the way products are presented on the new arrivals and best seller pages

Easily set a product as a "Special" or "Featured" item

Specials automatically appear on a "Specials" page

Featured items automatically appear on the store's home page

Assign \$ or % quantity discounts to any product. Choose whether the discount should apply to product options too or not (assuming the option changes the product's unit price).

Assign \$ or % quantity discounts to any category. Unlike with product-specific quantity discounts, the discount applies regardless of the different products that are purchased within the category (e.g. 10% over 5 music CD's from the category "Jazz" means that the discount applies regardless of which 5 music CD's the customer buys from the category).

Set different discount values for retail and wholesale customers.

Quickly apply the same quantity discount tiers to a number of products at once.

Create unlimited discounts by code (coupons)

Apply multiple restrictions to discounts by code expiration date

Set whether the discount is in \$ or %.

If it is a one time only discount.

Set quantity restrictions on the discount (e.g. applies when you buy more than..).

Set weight restrictions on the discount.

Set order amount restrictions.

Set product restrictions (e.g. applies only when you buy certain products)

Set category restrictions (e.g. applies only when you buy products from certain categories)

Set customer restrictions (e.g. can only be used by certain customers)

Give free shipping on one or more shipping services via a coupon.

Support for multiple discount codes (coupons) on the same order. For example, customers could use a coupon to obtain free UPS® Ground shipping, and other one to enjoy a 10% discount on the items they are purchasing.

Specify whether a discount code can be used together with another discount code or not.

Create coupons that are automatically applied to an order.

Here are some examples of how these flexible electronic coupons can be used.

Set up cross selling relationships and product bundles (discount when you purchase 2 bundled products)

Take advantage of the unique Reward Points system. Increase customer loyalty, promote repeat purchases, and encourage existing customers to spread the word about your store with this great Internet marketing tool.

Sell Gift Certificates: automatically create unique gift certificates; allow customers to partially redeem a certificate; track used certificates; sell physical or electronic gift certificates; allow customers to specify the recipient during checkout, and send a note with it.

Allow customers to create and manage Gift Registries on your store. Customers will be able to add products to their registries, then let friends and family purchase items off the registry.

Enable multiple Gift Wrapping features with or without additional charges and with the ability for customers to enter a gift message. Specify which products cannot be gift-wrapped.

## **Shipping options**

Our ecommerce software is one of the few shopping carts that integrate the UPS Online Tools, UPS Shipping API, and FedEx Shipping API.

Support for UPS, USPS, FedEx, CanadaPost. Each shipping provider can be easily configured by running an intuitive, Wizard-style setup utility.

You have the ability to finalize shipments and print UPS and FedEx shipping labels right from the Control Panel.

Support for multiple package shipments.

You also have the ability to properly calculate shipping charges on very light products (e.g. business cards, pins, buttons, electrical parts, etc.)

Show special shipping instructions on the shipping service selection page.

Let customers preview shipping rates before even starting the checkout process.

Only show selected shipping services from each service provider (e.g. only display UPS Next Day Air and UPS Ground, not UPS Second Day).

Set "free shipping" for any shipping option above a certain order value (e.g. make UPS Ground free when the order amount exceeds \$150).

Add shipping and handling fees as a separate charge or built into the shipping rates. Fees are specific to each shipping option.

Enter standard packaging type and size, and standard delivery method (e.g. daily pickup, customer counter, etc.) for each shipping provider, to increase the accuracy of the shipping rates.

Flag a product as oversized to more accurately calculate rates. Specify special packaging size for a specific product. Oversized products are automatically considered a separate package when calculating shipping rates.

Add any number of custom configured shipping options based on weight, quantity, order amount, incremental values.

Show custom shipping options only to domestic or only to international customers.

Mix custom configured shipping options and dynamic shipping options (e.g. UPS Next Day, UPS Ground, In-store pickup).

Set the exact order in which shipping options should be presented to the customer

Allow or disallow the ability for customers to provide a separate shipping address. This allows a store to require that the billing address be the same as the shipping address.

Automatically store multiple shipping addresses for a repeat customer, so that the customer may select the shipping address that applies to a new order from a drop-down menu, without having to re-enter it.

## **Payment options**

Add real-time and non real time (e.g. Net 30) payment options

Easily integrate with all major payment gateways for real-time credit card processing.

2Checkout

Authorize.net (both SIM, AIM and eChecks). ProductCart is a certified Authorize.Net shopping cart.

Bank of America eStore Solutions

BeanStream

BluePay

Concord EFSnet

CrossCheck's CheckByNet

ChronoPay

CyberSource

ECHO

eWay

FastCharge

FastTransact

Google Checkout

HSBC

Internet Secure

iTransact

LinkPoint Connect

Moneris' eSelect Plus

NetOne

NetBilling

Ogone

Omega

Paradata

Paymentech

Payment Express (Direct Payment Solutions)

PayPal Website Payments Pro

PayPal Express Checkout (US and UK)

PayPal PayFlow Link

PayPal PayFlow Pro

ProtX

PsiGate

SkipJack

Trine Commerce Systems

TripleDeal

TrustCommerce

USAePay

Virtual Merchant (Nova)

viaKLIX

WorldPay

Select gateways: set up transactions to be automatically captured or only authorized (credit card is authorized, but not debited). This allows you to verify the accuracy and legitimacy of an order before processing it (the order remains pending until you process it).

Select gateways: minimize fraud using Cardinal Commerce's Centinel system.

Discourage fraud by letting customers know that their IP has been noted and saved.

Process credit card offline (e.g. you already have a POS system and want to collect the credit card information securely to process it through your existing system).

The platform adheres with the official "Merchant Requirements for Securing Cardholder Information" that were recently established by all credit card companies.

The platform will also successfully pass the HackerSafe (a ScanAlert service) testing and helps you be PCI compliant.

Support for PayPal's new Instant Order Verification feature

Securely process credit card transactions using an SSL certificate

Add custom payment options (e.g. Net 30, Net 90, etc.)

Specify which options are only for wholesale customers

Automatically calculate taxes based on product, location, or a tax rate database

Calculate and show VAT (Value Added Tax) if the feature is turned on. Support multiple VAT categories (e.g. different VAT rates for books vs. electronics).

## **Affiliate program management**

Set up new affiliates, assign a different commission to each affiliate, and track sales.

Let affiliates sign up on their own, and give them access to a password-protected area where they can manage their affiliate account, generate special links that include their affiliate tracking code, and view a report of commissions earned

Keep a new affiliate account inactive until you have reviewed it.

Enter payments on due commissions.

Generate a variety of reports to show commissions earned and paid.

## **Order management & reporting**

Search for orders by date, product, customer, etc.

Edit pending orders: change quantity, remove/add products to the order, recalculate shipping, taxes and discounts, etc.

Easily update order status (pending, processed, shipped, partially shipped, cancelled, returned, etc.).

Support for drop-shipping: Create and manage drop shipping companies

Associate products with a drop-shipper

Be notified when an order contains products that need to be drop-shipped

Automatically or manually alert drop-shipping partners when an order is placed and needs to be shipped

Allow drop-shipping partners to update the shipping information for an order

Properly handle complex orders that contain both shipping and drop-shipping products

Support for back-ordering: Specify whether a product can be back-ordered. Show a custom message to customers in the storefront (e.g. "Typically ships in 10 days")

Be notified when an order contains a product that is back-ordered

Notify customers and allow them to specify whether they would like one or multiple shipments

Automatically let customers know whether they are receiving a partial shipment or the final shipment for the order

Batch process multiple orders at once.

Settle credit card transactions while batch processing orders (only available with supported payment gateways).

Sort orders by their status for efficient order management.

Quickly contact customer's right from the control panel.

Import/export category information programmatically (e.g. accrued Reward Points) using the XML Tools

Automatically send e-mail messages when an order is placed, processed, shipped and cancelled.

Automatically update customer's order status page in the customer service area. When an order is shipped and a UPS tracking number is provided, customers can track their shipment right from your website.

Batch ship multiple orders at once.

Process returns by allowing customers to request an RMA (Return Merchandise Authorization) which can be either approved or denied. Keep customers updated throughout the return process.

Generate a report of all outstanding RMAs.

Automatically exclude returned and cancelled orders from sales reports and inventory data.

Generate a variety of sales reports using multiple filters.

Automatically post ecommerce transactions to Google Analytics and view where your sales are coming from.

Easily export sales data in CSV or Excel format.

Automatically respond to request to export order information to an XML feed using XML Tools.

Print printer-friendly invoices for one or multiple orders at once.

Print printer-friendly packing lists for one or multiple orders at once.

Print a "pick list" of products that need to be pulled from inventory to fulfill pending orders.

Professionally handle any order-related issue through the integrated Help Desk.

Allow customers to upload graphics and other files related to an order via the Help Desk.

Easily enter a phone order for an existing customer by automatically logging into the customer's account and using the storefront on his/her behalf.

Merge orders for different customer accounts and consolidate them under a single account.

Minimize fraudulent orders with CardinalCommerce's Centinel system, which is integrated into ProductCart.

### **Storefront Features**

Show featured products, on a store home page that is dynamically generated by the shopping cart (of course, this is just the default home page, but you can use fully customized home pages).

Show store specials, graphically organized according to the store's general display settings

Show your best sellers and new arrivals.

Show recently viewed products

Let your customers shop by brand. Automatically show a link to other products of the same brand from the product details page.

Let customers browse by category: set up the store by choosing from 5 different category display layouts.

Let customers search your catalog using multiple filters at the same time (category, keywords, brand, price, etc.), or from a 'Quick Search' box that you can place anywhere on your Web site.

Allow customers to view products related to the one they are viewing (cross selling).

Let them add products to a wish list

Build To Order version only: let customers configure a product or service as they buy it (e.g. custom computers, catered birthday party, custom business cards, custom-built furniture, etc.).

Build To Order version only: let customers save a quote on a custom order, then have them email you the quote, or edit it and turn it into an order.

Allow customers to use a built-in 'Tell a friend' form to spread the word about a product

Let customers register with the store so they can quickly log into they account on future visits

Request a lost password form

Automatically save alternative shipping addresses as customer's checkout

Allow customers to enter special order instructions

Reward customers for every purchase

Let customers use accrued points to obtain a discount on a new purchase

Link to a printer-friendly order receipt at the end of the checkout process

Show customers where they are in the checkout process by looking at the progress bar

Automatically send customers e-mail updates when the order is received, processed, shipped, cancelled or returned.

Provide your customers with a useful customer service area where they can:

- Update their account information.
- View previous orders.
- Repeat a past order (all products are instantly re-added to the shopping cart - customers can they easily edit the order before starting the checkout process).
- Check the status of a current order.
- Track a shipped order.
- View Wish List items and add them to the shopping cart.
- View accrued points, and points used so far (Reward Points module, when turned on)
- View, print, edit, submit a saved quote (ProductCart Build To Order only)
- Create and manage a Gift Registry where friends and family can order products from a list of chosen items. Quantities are instantly updated and the customer is notified when someone buys a product from the registry.

## **Search engine friendliness**

Category-specific meta tags

Product-specific meta tags

Dynamic meta tags: when meta tags are not manually specified (or imported), let the software dynamically create meta tags for every shopping cart page. For example, on a product details page (when product-specific meta tags have not been entered), the platform automatically builds the Title Meta tag as a combination of the product name store name and dynamically creates the Description Meta tag using a portion of your short or long product description. The same is true for categories.

For any page that is not product or category specific, the shopping cart uses default Meta tags specified by you.

Generate a static store map. Search engine spiders will love the site map that the shopping cart software can dynamically generate for your store with one click. It

will point to all of your products and categories, thus helping search engines index all of them. Of course, you can exclude any category.

Submit products to Google Base (Google Products Search), Yahoo!, Amazon and NexTag.

Submit a store map to the new Google Sitemaps service.

Check Web statistics and monitor conversions using Google Analytics.